

CERTIFICATE FOR AADHAAR ENROLMENT/ UPDATE

Instructions: All details to be filled in Block Letters

(To be valid for 3 months from date of issue)

To be printed on plain A4 paper size;

Not required to print on letter head;

D D

M M

Y Y Y Y

Resident's Details

☐

Resident

☐

Non-Resident Indian (NRI)

☐

New Enrolment

☐

Update Request

Aadhaar Number:

(For update only)

Full Name:

C/o:

House No./ Bldg./ Apt:

Street/ Road/ Lane:

Landmark:

Area/ Locality/ Sector:

Village/ Town/ City:

Post Office:

District:

State:

PIN Code:

Date of Birth:

Signature of the Resident
Thumb/ Finger Impression

Resident's Recent
Colour Photograph
3.5cm x 4.5 cm

Cross Signed and
Cross Stamped
by the Certifier.

NB: DO NOT
OVERLAP WITH
TEXT BOXES

Certifier's Details (To be filled by the certifier Only)

Name of the Certifier:

Designation:

Office Address:

Contact Number:

I hereby certify above mentioned details of the resident
and I am a.... (Tick appropriate box below)

☐

Gazetted Officer - Group A

☐

Village Panchayat Head or Mukhiya

☐

Gazetted Officer - Group B

☐

MP/ MLA/ MLC/ Municipal Councillor

☐

Tehsildar

☐

Head of Recognized Educational Institution

☐

Superintendent/ Warden/ Matron/ Head of Institution
of Recognized shelter homes/ Orphanages

☐

EPFO Officer

Checklist for Certifier

☐

No overwriting

☐

Issue date is filled

☐

Resident's signature

☐

Certifier's details

☐

Resident's Photo is cross signed and cross stamped (*paper to photo or photo to paper*)

Signature & Stamp of the Certifier

NOTE: This format is applicable for POI documents at Sl. Nos. 17, 20, 21, 22, 31 & 32; POA documents at Sl. Nos. 23, 24, 37, 38, 44 & 45; POR documents at Sl. Nos. 13 & 14 DOB documents at Sl. Nos. 4, 5, 14 & 15 of Schedule II of the Aadhaar (Enrolment and Update) Regulations, 2016, as amended from time to time.